



Epsom Youth Athletic Association

December 2, 2025 Monthly Board Meeting Agenda

Content	To Be Presented By	Start Time	End Time
A. Call to Order 7:02pm	Megan Goodrich	7:00 pm	7:01 pm
B. Attendance <ul style="list-style-type: none"> a. In Person N/A Virtual Meeting Only b. Virtual Stephanie Picott, Megan Goodrich, Seth Little, Marci Gagne, Keith Gagne, Angela Little, Shannon Carignan, Natalie Casey, Mandy Reed, Derek Hamilton, Court Leisure 	Stephanie Picott		
C. Secretary Updates <ul style="list-style-type: none"> a. Meeting Minutes Review <ul style="list-style-type: none"> i. Prior month minutes review <ul style="list-style-type: none"> 1. October 16, 2025 <ul style="list-style-type: none"> a. Motion to file b. Updated donation to baseball/ softball name on notes to Randall b. School Newsletter Updates were sent November 18th <ul style="list-style-type: none"> i. Dana Cromwell is retiring this month, new contact will be Alan Henderson. Update contact in secretary role document c. Sport Pictures <ul style="list-style-type: none"> i. Shipping Issue- all accounts have been refunded, either via CC used or mailed via check. ii. Basketball potential date? January? will plan for mid January to beginning of February d. Feedback Forms <ul style="list-style-type: none"> i. No new responses 	Stephanie Picott	7:01 pm	7:05 pm
D. Financial Review <ul style="list-style-type: none"> a. Treasurer's Report <ul style="list-style-type: none"> i. Review & Motion to File <ul style="list-style-type: none"> 1. Motion to file: Stephanie Picott 2. Second: Megan Goodrich b. Bank Account Information <ul style="list-style-type: none"> i. Adding President is still not complete, Shannon has made several attempts to outreach, additionally provided contact information for Megan. Megan/ Shannon will outreach or go into the bank for next steps. 	Shannon Carignan	7:05 pm	7:10 pm



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<p>E. Website & Social Media Updates</p> <ul style="list-style-type: none"> a. Update made to website for Softball b. A trial with the Softball Commissioner opening registration went well. Will ensure that scribes will be updated for each specific sport. 	Angela Little	7:10 pm	7:15 pm
<p>F. Presidents Report</p> <ul style="list-style-type: none"> a. Jamboree/ Tournament/ Special Event Insurance <ul style="list-style-type: none"> i. Need to determine what we have to do to meet the requirement. Can each league write into agreement that any injuries would be sourced through their own towns insurance. <ul style="list-style-type: none"> 1. Potential to sign a waiver 2. Natalie Casey will send contact information for lawyers to outreach. 	Megan Goodrich	7:15 pm	7:20 pm
<p>G. Vice Presidents Report</p> <ul style="list-style-type: none"> a. irrigation pump is out, new ideas to refine it b. Dicks sporting good contact reached out via email requesting a meeting to talk through our needs. 	Seth Little	7:25 pm	7:30 pm
<p>H. General Commissioners Report</p> <ul style="list-style-type: none"> a. Mowers need to go in for service and repair <ul style="list-style-type: none"> i. seeking a trailer to move both at the same time, Seth has indicated that he has a trailer available. Looking after Christmas. b. Basketball box is completed, adjusting to fit scoreboard 	Keith Gagne	7:30 pm	7:35 pm
<p>I. Fundraising Shannon is speaking with an individual that is interested in the position, however has not committed. She will make additional outreach to talk through.</p>	Shannon Carignan	7:35 pm	7:40 pm
<p>J. Sports Commissioners Reports</p> <ul style="list-style-type: none"> a. Basketball <ul style="list-style-type: none"> i. enrollment is up from 82 to 126 ii. next season improvements: <ul style="list-style-type: none"> 1. planning an evaluation night to assess teams with non associated coaches/ parents 2. need to decide if we want to allow for an A and B team for the 5/6 and 7/8 grades 	Derek Hamilton Marcie Gagne Mandy Reed	7:45 pm	8:10 pm



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<ul style="list-style-type: none"> iii. looking at options for next year to reduce costs iv. Roan Funeral Homes sponsor- Mandy will outreach to ensure banner is approved, Mandy will get payment to Shannon v. Need to determine as an organization how we want to handle request for teams b. Softball <ul style="list-style-type: none"> i. End of season softball reports <ul style="list-style-type: none"> 1. Fallball <ul style="list-style-type: none"> a. ended in the green \$1,514.77 ii. Winter Clinics <ul style="list-style-type: none"> 1. Clinics will start on Dec 9, 35 girls are registered 2. registration will be open through end of clinic, price moved up to \$35 3. 3 clinic assistants for each age group and 1 head coach, all background checks are complete iii. Spring Softball <ul style="list-style-type: none"> 1. in person meeting with CAP area scheduled on 1/11/2025 2. registration will be open 1/12-2/12, late registration February 13 to March 6 3. Shannon will work with Marci on Brines store 4. Practices will start the last week of March indoors. School gym has been booked and split evenly between baseball and softball 5. Potential spring numbers: <ul style="list-style-type: none"> a. 1- 8U b. 2- 10U c. 1- 12U d. Possibly 1- 14U c. Baseball- Vacant <ul style="list-style-type: none"> i. New Baseball Commissioner Potential new commissioner, Justin Guth has agreed. ii. Matt @ SLL reached out to ask that the General Commissioner and the new Baseball Commissioner join the SLL meeting on 12/17 to talk through the season next year. Verify that another board member can attend this meeting, 			
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<p>Keith will ensure that Justin can attend the meeting as well.</p> <p>d. Soccer</p> <p>i. Wrapping up financials</p> <ol style="list-style-type: none"> 1. invoices went out to 1/2 towns in November, none have been returned yet 2. We received an invoice from Chichester, nothing received from Pittsfield yet 3. Total inputs, just north of 14k 4. Total expenses, approx. 10k 			
<p>K. Open Comment/ Public Forum</p> <p>a. Scoreboard Update- AD is working with the company on repair and will follow up with them tomorrow. EYAA has purchased a scoreboard and it is available for the school if needed.</p>	All	8:10 pm	8:15 pm
<p>L. Old Business</p> <p>a. Epsom Tricentennial No New Updates</p>	All	8:15 pm	8:20 pm
<p>M. New Business</p> <p>a. 2026 Nominations- Stephanie will draft a ballot for the January meeting for both in person and virtual attendees.</p> <p>i. President (previously filled by appointment)</p> <ol style="list-style-type: none"> 1. Nomination: Megan Goodrich 2. Nominated By: Stephanie Picott 3. Second: Seth Little <p>ii. Vice President</p> <ol style="list-style-type: none"> 1. Nominate: Court Leisure 2. Nominated by: Stephanie Picott 3. Second: Keith Gagne <p>iii. Softball Commissioner (previously filled by appointment)</p> <ol style="list-style-type: none"> 1. Nomination: Marci Gagne 2. Nominated by: Stephanie Picott 3. Second: Megan Goodrich <p>iv. General Commissioner (previously filled by appointment)</p> <ol style="list-style-type: none"> 1. Nomination: Keith Gagne 2. Nominated by: Stephanie Picott 3. Second: Seth Little <p>v. Treasurer Nominated in January to be voted on in March</p> <p>vi. Baseball Commissioner</p> <ol style="list-style-type: none"> 1. Keith Gagne appoints Justin Guth 	All	8:20 pm	8:29 pm



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<p style="text-align: center;">for vacant role, Board is all in favor of appointment</p> <p>vii. Soccer Commissioner</p> <ol style="list-style-type: none"> 1. Nomination: Derek Hamilton 2. Nominated by: Stephanie Picott 3. Second: Seth Little <p>viii. Basketball Commissioner Nominated in January to be voted on in March</p> <p>b. December Board of Directors Meeting Stephanie will send out email to get it scheduled</p> <p>c. Volunteer Shout Outs</p> <ol style="list-style-type: none"> i. Creating an opportunity to recognize our volunteers, coaches, board members, commissioners, etc ii. Creating a form for shoutouts to post to social media <p>d. Incident report</p> <ol style="list-style-type: none"> i. Code of conduct- is there a way to have the “child” sign as well <ol style="list-style-type: none"> 1. Suggestion to have this reviewed in the coaches meeting at the start of each season, then reviewed by each coach with players 2. ensure that code of conduct covers all it should <ol style="list-style-type: none"> a. Angela will add it to shared drive and share with all to edit 			
<p>N. Future Meeting Date/ Location</p> <ol style="list-style-type: none"> a. January 15, 2026 <ol style="list-style-type: none"> i. 7:00 pm- 8:30 pm ii. Epsom Public Library 	Stephanie Picott	8:29 pm	8:30 pm
<p>O. Meeting Adjourned 8:27pm</p>	Megan Goodrich		8:30 pm